

Byng Excellence in Education Foundation (BEEF) Board Meeting Minutes

November 8, 2017 J.D.'s Cafe 7 a.m.

1. Call to Order/Guests: President Sandra Looper called the meeting to order at 7 a.m. She introduced the following as new advisory members: Janice Presley, 1973 Byng graduate, Francis PK-3 music; Cindy Geiger, 1982 Byng graduate, Byng Elementary; Carris Crowe, 2003 Byng graduate, Homer Pre-K; Courtney White, Byng High School English; and Kaleb Gordon, Byng Junior High S.T.E.M., 7th and 8th grades. Looper said the advisory members are welcome to come in December for the committee meetings, or they could choose to return in January for the regular business meeting.

2. Invocation: Brandon Tilley gave the invocation.

3. Roll Call/Quorum: The quorum was met. Members attending were Sandra Looper, Sonya Stokes, Betty Allred, Lacy Lafavers, Brandon Tilley, Mark Davis, Dr. Adrianna Lancaster, and Carol Williamson. In addition to the new advisory members, advisory member Todd Crabtree was present.

4. Action on October 25, 2017, Minutes: In the Development Committee section, Looper clarified that the website issue referred to PayPal, which has a recurring feature. She further pointed out that the Byng website has a discrepancy regarding the donation function. She will work with Clint McGaha, who manages the website, to correct the issue. Sonya Stokes made the motion to accept the minutes; Brandon Tilley seconded. Motion passed unanimously.

5. Treasurer's Report: Lacy Lafavers said the 990 was filed electronically with approximately \$20-\$25 deposited each month. Both Amazon Smile and Amazon Prime accept donations benefitting BEEF. Adrianna Lancaster made the motion to accept the treasurer's report; Sonya Stokes seconded. Motion passed unanimously.

6. Old Business:

Allocations/Finance: Lacy Lafavers said the investment plan will be ready for a vote in December. The committee is currently determining who the manager will be to handle issues.

Development: This committee and other committees will meet for about 30-40 minutes during the December meeting.

Public Information: Betty Allred will submit to The Ada News the OU press release and the photo that Sandra Looper took at the Fall Forum.

Teacher Grants: Mark Davis reported that twelve grants had been submitted by teachers from all three school sites and six were awarded for a total of \$2,612. For being the 2017-2018 Teacher of the Year, Laura Smith will be awarded \$500.

The floor was then open to a discussion concerning the grants. Sonya Stokes said that teachers who were not awarded grants need feedback that will let them know their strengths and weaknesses. Mark said the rubric teachers used in writing their grants was also used as the grading scale to select the

winners. Lacy, one of the grant readers, said that some grants were limited in details. Sonya said that teachers who didn't win probably would benefit from seeing the rubric scoring regarding their grants. Sandra said a common weakness occurred on the evaluation component of the rubric; observation and increase in learning are not enough criteria for evaluation. Todd said he can distribute feedback in writing to teachers needing it.

Mark said maybe fewer awards and more money might encourage more teachers to contribute grants. Cindy said one teacher said that she would not submit a grant because she was told that tech requests would not win. Sandra said that misinformation unfortunately floats around; each year some grants have had a tech component just as this year's do. Kaleb said that maybe two levels of grants might help, such as both small and large grants. Cindy said a larger dollar amount might be an incentive. Both Carris and Courtney recommended more dollar levels. Todd commented that this group of members had raised more money but had awarded fewer dollars for grants. He said in past years \$7000 had been awarded in grants, including collaborative grants that once amounted to \$750 and even \$1000. Sandra said some donors might want to donate specific grants themselves. She said these recommendations will help the board make adjustments in dollar amounts offered next year.

Mark will prepare the grant certificates, getting the template from Jennifer Boeck.

Old Business: Fundraiser

At the first home basketball game to be held November 28 with Community Christian, members will prepare two baskets each for a silent auction. They will also donate for sale individual baked goods and family-size desserts like cakes, pies, and cinnamon rolls. Wayne Joplin's handcrafted quilt will be on display, and tickets for it will be sold for \$5 each or 5 for \$25. Sandra will post a photo of the quilt on FaceBook along with photos, videos, and teasers of baskets for the silent auction prior to November 28. Darryl Hatcher is arranging for a BEEF banner; Brian Capps will provide tables; Sandra will have bidding forms; Brandon will bring change; Lacy said that no base price is needed for the baskets. Adrianna commented that good sellers include school items, gift ideas, and sentimental baskets. Sonya will have the brick forms and will work with Todd on a schedule to lay the current finished bricks.

In addition to selling tickets for the quilt at the November 28 basketball game, they will also be sold at both the December 1 game with Latta and December 19 game with Plainview. The drawing for the quilt will be held at halftime of the December 19 basketball game.

Sandra said a few brochures are left, but more stickers are needed to update its information. She will check with Darryl who worked with Staples to get those used before. Carol Williamson said she would pay for additional stickers needed to update the remaining brochures.

Next Meeting: December 13. A short business meeting will be held; the remaining time will be reserved for committee meetings.

Adjournment: President Looper adjourned the meeting at 7:55 a.m.

Respectfully submitted by Betty Allred, secretary

